



**DEPARTMENT OF THE ARMY
342nd MILITARY POLICE BATTALION
261 EAST 19TH STREET, BLD.G 1000
FORT LEONARD WOOD, MISSOURI 65473-5600**

REPLY TO
ATTENTION OF

ATZT-DEL

JUL 19 2005

MEMORANDUM FOR The 342nd Military Police Battalion

SUBJECT: 342nd Military Police Battalion Command Policy #5 (Reenlistment Incentives and Awards Program)

1. Reference Army Regulation 601-280, Army Retention Program.
2. Retention is a privilege reserved for those who meet the high standards of conduct and proficiency required of Soldiers in today's Army. I expect leaders to recognize Soldiers who reenlist. I want everyone to realize the importance of the Soldier's decision to reenlist, and understand what impact it has for the soldier, his/her family and the Army.
3. Incentives will be granted to Soldiers who:
 - a. Reenlist within their reenlistment window.
 - b. Extend under provision of the Bonus Extenuation and Retraining (BEAR) Program.
 - c. Transition into the US Army Reserve or Army National Guard.
4. The following incentives will be granted to soldiers:
 - a. A four (4) day pass. The pass must be coordinated with Soldier's work section, and will be taken as soon as possible at a time convenient for both the work section and the individual. The pass will not be taken in conjunction with a holiday, or any other circumstance that would cause any absence in excess of four days. This pass is given in addition to any pass authorized by the subordinate unit's incentive letter.
 - b. The reenlisting Soldier will be exempt from any roster-type duties or details for a period of thirty (30) days. This exemption will begin on the date of the next published roster; any duty or detail scheduled prior to the reenlistment will be performed.
 - c. The day before reenlistment will be a non-duty day, as this is the day of discharge. Also, the day of reenlistment will be considered a non-duty day. This day represents a milestone for the Soldier, and allows the Soldier to obtain identification cards, process finance or completed administrative work connected with the reenlistment.

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5. Companies that meet all assigned objectives for two consecutive quarters of the fiscal year will earn a Retention Training Holiday.

a. Company Commanders will request through the S-3 that the training holiday be placed on the battalion calendar and company training schedule.

b. Individual section NCOICs will comply with the training holiday by granting the time off. This will be done while maintaining uninterrupted mission support. The unit mission is the primary focus, and section NCOICs will have the greatest latitude required to accomplish that mission.

6. This policy memorandum will be placed on appropriate bulletin boards next to similar company level incentive letters.



MICHAEL D. BLACKWELL
LTC, MP
Commanding